

## Appendix D: School Wide Parental Involvement Policy

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### GENERAL EXPECTATIONS

The \_\_\_\_\_ Franklin School \_\_\_\_\_ agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will incorporate this school wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the State Department of Education.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) *that parents play an integral role in assisting their child's learning;*
- (B) *that parents are encouraged to be actively involved in their child's education at school;*
- (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

## **PART II. DESCRIPTION OF HOW SCHOOL WILL IMPLEMENT REQUIRED SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The **Franklin School** will take the following actions to involve parents in the joint development of its school wide parental involvement plan under section 1112 of the ESEA:

*Monthly PTO meetings*

*Two parents will serve on the School Leadership Team*

2. The **Franklin School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

*Monthly PTO meetings*

*Two parents will serve on the School Improvement Planning Team.*

3. The **Franklin School** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

*Franklin School will have a parent liaison to assist in this area.*

4. The **Franklin School** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: Education Works After-school Program, Reading Recovery by:

*Meeting with parents to discuss the program*

5. The **Franklin School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

*The evaluation will be conducted through a survey. The survey will be sent home to all parents by their children. The survey will also be given to parents each morning for one week during the month of March and at the March PTO meeting. Parents will take the survey one time only. The PTO officers and the Parent Liaison will be responsible for creating the survey, distributing the survey and tabulating the survey.*

1. The **Franklin School** will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - A. The school will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
    - the State's academic content standards,
    - the State's student academic achievement standards,
    - the State and local academic assessments including alternate assessments,
    - the requirements of Part A,
    - how to monitor their child's progress, and
    - how to work with educators:

*Franklin School will have quarterly parent workshops to discuss the above areas.*

- B. The school will, with the assistance of its central administration, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

***Franklin School will have three training sessions in the area of literacy, math and technology which should help parents work with their children.***

- C. The school will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

***Parent meetings will be held through the school year.***

- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

***Parent Resource Area will be provided with current information on display to all parents.***

***Franklin School will have open house four times a year to allow parents the opportunity to learn teaching strategies from the teachers and to observe their children as they are being taught.***

- E. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

***Franklin School will distribute a monthly calendar with pertinent information to all parents of Franklin School children. This information will be sent in Spanish and English.***

### **PART III. DISCRETIONARY SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

**NOTE:** The School wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;

- providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

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- The following parent activities will take place during this school year:

SEPTEMBER

- Back to School Night
- PTO meeting

OCTOBER

- Halloween Parade
- PTO meeting

NOVEMBER

- Walk in Your Child's Footsteps 9am – 11:00am
- Thanksgiving Baskets
- PTO meeting

DECEMBER

- Parent Conference
- PTO meeting and Winter Concert

JANUARY

- Parent Workshop 9:00am – 11:00am

FEBRUARY

- Parent Workshop 9:00am – 11:00am
- Valentine's Dance (parents and students) 5:00pm – 7:00pm

MARCH

- Parent Workshop 9:00am – 11:00am
- PTO and Family Activity Night - 5:30am – 7:00am
- Come to School with Your Child - 9:00am – 11:00am

April

- Parent Workshop 9:00am – 11:00am
- PTO and Family Activity Night 5:30pm – 7:00pm

MAY

- PTO and Spring Concert 5:30 pm – 7:00pm
- Muffins with Mom and Grandmom – 9:00am – 11:00am

JUNE

- Family Picnic/Family Activity Day - (\$1000.00)
- Donuts with Dad and Granddad - 9:00am – 11:00am
- 5<sup>th</sup> Grade Family and Friends Celebration Ceremony

**PART IV. ADOPTION**

This School wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by:

**Parent Sign-In Sheet dated March 22, 2011 .**

This policy was adopted by the **Franklin School** on **March 22, 2011** and will be in effect for the period of **2011-1012**. The school will distribute this policy to all parents of participating Title I, Part A children on or before **April 28, 2011**.

**B. Lynn Robinson**

*(Signature of Principal)*

**April 7, 2011**

*(Date)*